



SEVIS Registration Form

Please email the complete form to internationalservices@tcu.edu and be sure to attach the following documents:

1. Copy of the biographical page of your Passport
2. Copy of your F-1/J-1 Visa
3. Copy of your Form I-20 (Be sure you have signed on the bottom of page 1 with wet blue ink)
4. Copy of your I-901 Fee Receipt
5. Copy of your most recent I-94
6. If you have any dependents, you must also complete and submit the dependent information form.

TCU ID: _____

SEVIS ID: N_____

Student Name: _____

Last (Family Name)

First Name

Middle Name

Program Level: Undergraduate Masters Doctorate Other

Term: Fall 20__ Spring 20__ Summer 20__

U.S. Address:

Street Address

Street Address (line 2)

City

State

Zip Code

U.S. Phone Number: _____ - _____ - _____

___ I acknowledge that I have carefully read the Visa Maintenance Information sheet and understand that I must abide by U.S. federal regulations and TCU policies that apply to my non-immigrant visa in order to maintain my legal status in the United States.

___ I understand that violating the requirements may result in termination of my F-1 status and eligibility to legally be present in the United States to complete my degree program at Texas Christian University.

___ If I have questions at any time about these matters, I know that I must contact the International Services Office for guidance regarding my F-1 Student immigration status.

Student Signature

Date



Visa Maintenance Information

According to the code of federal regulations, there are several immigration laws that govern an international student's time in the United States. Among these laws are several specifically related to enrollment hours, employment and travel.

1. An international student on an F-1 or J-1 visa may NOT perform more than 20 hours per week of campus employment during the fall and spring semesters.
2. An international student on an F-1 or J-1 visa may NOT work off-campus without approval specifically granted by USCIS/Fed. Gov. and listed on the back of the I-20 or DS2019.
3. An international student on an F-1 or J-1 visa must be enrolled in a minimum of 12 hours per semester if they are classified as an Undergraduate student; 6 – 9 hours per semester (depending on the program) if they are classified as a Graduate student.
4. An international student on an F-1 or J-1 visa must follow all rules related to being a student at TCU, including class attendance and satisfactory GPA.
5. An international student on an F-1 or J-1 visa must complete and file a tax return on or before April 15th each year.
6. An international student on an F-1 or J-1 visa must notify the International Office directly of his or her current address in the United States.
7. An international student on an F-1 or J-1 visa must come to the International Office to have the I-20 signed before travelling outside the U.S.

My signature implies that I understand that following these regulations is essential to maintaining my status as an international student, and a violation of any of these rules can result in difficulties with my current status as an F-1 or J-1 student in the United States. Further, the signature and date below indicate that my immigration documents have been returned to me.



Dependent Information Page (If Applicable)

Please include a legible copy of biographical passport page, copy of F-2/J-2 Visa, Form I-20, and I-94 for each person listed below.

Dependent 1:

Legal name: _____
Last (Family Name) First Name Middle Name

Relationship to you: _____ SEVIS ID: N _____

City and Country of Birth: _____
City Country

Country of Citizenship: _____

Dependent 2:

Legal name: _____
Last (Family Name) First Name Middle Name

Relationship to you: _____ SEVIS ID: N _____

City and Country of Birth: _____
City Country

Country of Citizenship: _____

Dependent 3:

Legal name: _____
Last (Family Name) First Name Middle Name

Relationship to you: _____ SEVIS ID: N _____

City and Country of Birth: _____
City Country

Country of Citizenship: _____