



STUDENT
AFFAIRS

International Services

SEVIS REGISTRATION FORM

Student Name: _____

Documents: Passport F-1 Visa I-20 (or DS 2019)

US Address: _____

US Phone Number: _____

PROGRAM/Level: Undergraduate / Graduate / Exchange

According to the code of federal regulations, there are a number of immigration laws that govern an international student’s time in the United States. Among these laws are several specifically related to enrollment hours, employment and travel.

1. An international student on an F-1 or J-1 visa may NOT perform more than 20 hours per week of campus employment during the fall and spring semesters.
2. An international student on an F-1 or J-1 visa may NOT work off-campus without approval specifically granted by USCIS/Fed. Gov. and listed on the back of the I-20 or DS2019.
3. An international student on an F-1 or J-1 visa must be enrolled in a minimum of 12 hours per semester if they are classified as an Undergraduate student; 6 – 9 hours per semester (depending on the program) if they are classified as a Graduate student.
4. An international student on an F-1 or J-1 visa must follow all rules related to being a student at TCU, including class attendance and satisfactory GPA.
5. An international student on an F-1 or J-1 visa must complete and file a tax return on or before April 15th each year.
6. An international student on an F-1 or J-1 visa must notify the International Office **directly** of his or her current address in the United States.
7. An international student on an F-1 or J-1 visa must come to the International Office to have the I-20 signed before travelling outside the U.S.

My signature implies that I understand that following these regulations is essential to maintaining my status as an international student, and a violation of any of these rules can result in difficulties with my current status as an F-1 or J-1 student in the United States. Further, the signature and date below indicate that my immigration documents have been returned to me.

Name

Date
